

## **Uptown Art Denville and Uptown Art Westwood Coronavirus Policy and Procedure**

Uptown Art corporate, owners and artists are all committed to keeping our guests safe. As you are likely aware, the Coronavirus has begun to spread throughout the United States.

It is still very early to tell how this virus will affect the community, but we will follow local and state guidelines and recommendations for conducting business safely. Our studios have begun a more thorough process of cleaning and disinfecting commonly touched surfaces, but we realize that will not completely eradicate any virus that may be present.

### **Healthy Habits to help prevent the Coronavirus:**

Stay home when you are sick.

Avoid touching eyes, nose or mouth.

Cover your mouth and nose (with a tissue when coughing or sneezing)

Clean your hands (wash with soap and water for at least 20 seconds)

In the event you need to cancel your seat(s) for a class or private event, the regular policy will remain in place. All cancelled seats will be given a studio credit equal to amounts paid to use toward a future class or private event. In the event the studio will need to shut down, store credits will be given in the form of a gift certificate, and the classes or private events will be rescheduled at a later date. We want everyone to remain healthy and safe and we will be closely following the recommendations from the CDC as well as local authorities.

All Uptown Art studio closures will be stated on the calendar and on social media.

Please feel free to call or email with any questions or concerns.

Thank you and Stay well,

Julie and Warren and Crew