

## **Uptown Art Sussex Coronavirus Policy and Procedure**

Uptown Art corporate, owners and artists are all committed to keeping our guests safe. As you are likely aware, the Coronavirus has begun to spread throughout the United States.

It is still very early to tell how this virus will affect the community, but we will follow local and state guidelines and recommendations for conducting business safely. Our studios have begun a more thorough process of cleaning and disinfecting commonly touched surfaces, but we realize that will not completely eradicate any virus that may be present.

### **Healthy Habits to help prevent the Coronavirus:**

- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your mouth and nose with a tissue or your sleeve (not your hands) when coughing or sneezing. If you use a tissue, throw it in the trash.
- Routinely clean and disinfect frequently touched objects and surfaces.

In the event you need to cancel your seat(s) for a class, the regular policy will remain in place. All cancelled seats will be given a studio credit to use toward a future class. In the event the studio will need to shut down, class credits will be given, and the classes will be rescheduled at a later date. We want everyone to remain healthy and safe and we will be closely following the recommendations from the CDC as well as local authorities.

Please feel free to call or email with any questions or concerns.

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Stay well,  
Stacie and Artists